



JOB TITLE: **Associate Pastor of Music and Media**
DEPARTMENT: **Ministerial**
CLASSIFICATION: **Regular Full-Time**

PRINCIPAL FUNCTION:

The Music and Media Pastor is responsible to the senior pastor for the development and promotion of the music and media ministries of the church.

RESPONSIBILITIES:

- **Worship Responsibilities:** Actively develop and direct a comprehensive music program, including choirs of all ages, special music programs, and vocal/instrumental ensembles.
 - Assist the pastor in planning all services of worship.
 - Coordinate and provide music and media for weddings, funerals, special projects, ministries, and other church-related activities as needed.
 - Oversee the maintenance of the music library, musical instruments, and audio/video systems.
 - Organize special music related events and workshops for the various music programs.
 - Stay up to date on music and media methods in order to equip volunteers and advance this ministry.
- **Media Responsibilities:** Actively develop and direct a comprehensive media program, including online ministries, website content, social media platforms, and technology improvements.
 - Lead in the formation, direction, and coordination of an audio/visual department to support church activities.
 - Enlist and equip all audio, video, and lighting ministry volunteers for FBCL services and events.
 - Coordinate and manage audio, video, and lighting for all church related events.
 - Produce videos for worship services, special events, and other church activities.
 - Provide oversight and management for all FBCL social networking platforms and website content in coordination with ministry leaders.
- **Pastoral Responsibilities:** Follow the Senior Pastor's leadership and work collaboratively with FBCL ministry and support staff.
 - Cooperate with the church nominating committee to enlist and train church music and media ministry volunteers.
 - Prepare and steward the annual Music and Media budgets.
 - Coordinate with the Senior Pastor and other ministry staff to execute FBCL service dates and times.
 - Participate in pastoral functions as assigned by the Senior Pastor.
 - Cooperate with associational and state leaders in promoting activities of mutual interest.

INITIATIVE AND JUDGMENT REQUIRED:

The position requires that ministry be done without direct supervision and decisions must be made based on own experience and judgment.

PHYSICAL DEMANDS:

Must possess the physical ability to meet the requirements of the job.



SPECIAL REQUIREMENTS:

Must be willing to submit to, and must pass, pre-employment and random drug testing at the will and expense of FBCL.

Must be willing to submit to, and must pass, a criminal background check at the will and expense of FBCL.

Preferred experience of live and post-production audio, video, and lighting management.

Preferred experience with website maintenance, social networking trends, and online ministry strategies and implementation.

Preferred experience with ProPresenter software.

Must be detail oriented.

Must display good relational and communication skills.

EMPLOYEES SUPERVISED:

Supervises all music and media personnel hired by the church including the pianist, organist, audio/visual technician, and any other temporary and/or permanent music and media-related employees.

SUPERVISION RECEIVED:

Works closely with the Senior Pastor and is directly responsible to the church for all work performed.

EDUCATION REQUIRED:

Undergraduate degree in related ministry field plus a minimum of two years' seminary training is preferred or an equivalent educative experience.

PREVIOUS EXPERIENCE:

Three or more years of experience in the related field of ministry is preferred.

ORDINATION AND CHURCH MEMBERSHIP:

Membership at First Baptist Church of Leesburg, Georgia is required. Ordination anticipated.